

Alcohol at any East Cowton Village Hall Event.

licencing regulations:

The licencing law requires that there is a licence for the sale of alcohol at all events.

You are selling alcohol if:

- You are charging for alcoholic drinks at any event.
- If the event is ticketed and you are providing a free drink. (This is seen as selling as the cost is included in the ticket price) and or the organisation providing the alcohol is providing the free drink.
- If the event has an entrance charge and you are providing a free drink.
- If you are asking for a donation directly linked to the provision of an alcoholic drink.

A licence is not required when:

- The event is free and drink is provided for free. (for example a family wedding or party where alcohol is not charged for).
- If people bring their own drink with them to consume on the premises.
- If alcohol is donated by an individual (not the organisation charging for entrance), and no further donation or charge is asked for from the recipients of the alcohol.

These regulations have always been in place and are not new.

A Temporary Event Notice (TEN):

- For most functions selling alcohol an application for a 'Temporary Event Notice' (TENS) is required. Applications are made via North Yorkshire Council <https://www.northyorks.gov.uk/licensing-and-registration/alcohol-and-entertainment-licences/temporary-event-notice>. Please ensure you post applications off well before your event as you **must** have the licence before the event.
- Prior to applying for a licence please make the Village Hall Booking manager aware or indicate on the booking form provided, as there is a limit on the number of TENS licences a venue can apply for in any 12 month period.
- The Booking manager **must** have a copy of the licence prior to the event and the licence must be displayed at the event.
- The person who applied for the TENS, named on the application is legally responsible for the sale of alcohol.

Licencing laws are enforced by the licencing officer. The sale of alcohol and licences is monitored by the police, child protection and other organisations. The licencing team are very strict on these regulations and have the power to withdraw not only an alcohol licence but also a venue premise licence. Without a premise licence The Village Hall is

not legally permitted to hire out rooms. If your event is licensable, it is essential a TENS is displayed at the event and a copy passed to the booking manager. Without this it is illegal to sell alcohol and it must not be sold at the event.